

**WILTON-LYNDEBOROUGH COOPERATIVE  
FACILITIES COMMITTEE *DRAFT MEETING MINUTES*  
Monday, December 2, 2024 at Wilton-Lyndeborough Cooperative  
MS/HS - Library 6:00 p.m.**

Videoconferencing: [meet.google.com/jgk-uqqe-ztw](https://meet.google.com/jgk-uqqe-ztw)

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**I. CALL TO ORDER *at 6 pm***

**II. REVIEW/APPROVE PRIOR MEETING MINUTES (11/4/24) *tabled***

**III. CHRIS CARTER-PROJECT PLANNING *Not present, dismissed from agenda***

**IV. BUILDING/EQUIPMENT & ROADWAYS WARRANT ARTICLE**

*The committee will recommend \$275K as a warrant article*

**V. REVIEW STATUS OF PENDING PROJECTS**

- **B-wing Bathrooms** - *tabled until January 2025 to finish art room*
- **Tennis Courts** - *Finished and a relationship with Milford has been established. In exchange for Milford's use of WLC tennis courts, MHS will allow WLC students to swim representing WLC at their meets and use their facilities.*
- **Boilers** *No issues*

**VI. UPDATE ON PROJECTS AT LCS AND FRES**

- LCS Boiler to be done FY25*
- *crack seal and paving and sealing to be done at LCS FY24 with funds from the maintenance line*

**VII. RECOMMENDATIONS FOR CIP AND MAINTENANCE ADJUSTMENTS**

1. *A discussion was had about the use of the unspent 100k funds approved for use from last year. The committee agrees and will recommend that some funds will be used towards a plow for the facilities truck and a riding floor scrubber to cut down on time and labor. The committee will ask the board if any additional of the unspent funds should be allocated toward projects to reduce the warrant article request for this or future years. Kristie has emailed our attorney to ask if there would be any issues with using these funds for facilities equipment.*

2. ***Light and Sound project. The committee agrees that once a warrant article or other funding, the lighting and sound should be added to the CIP and get on a regular maintenance schedule on the maintenance plan. The committee has a list of questions related to the project:***

- a. *Who will be responsible for training and maintaining the equipment? (service plan)*
- b. *Are electrical upgrades needed to support the new equipment?*
- c. *Have contractors been consulted and do they include licensed electricians?*
- d. *Should the stage, currently grandfathered, be brought to code to support the project? (this may be wise either way)*

*The committee discussed the stage at length and agreed that it would be beneficial to determine the cost of bringing the stage up to code either way.*

#### **VIII. REVIEW BLUEPRINT**

**· Goal to Streamline Project Meeting ADA Requirements and Locker Room Function Without Increasing Budgeted Amount**

*Pending estimates are expected from Castle Builders and Weatherbee Weatherbee has begun to camera the drain lines and will return to complete the mapping of the drainage, and assess the condition of the pipes.*

**VIII. PUBLIC COMMENT** *no public present*

**IX. SET NEXT MEETING DATE** *No date set at present*

**X. ADJOURNMENT** *Adjourned at 7pm*